

# **Ethernet Place a New Order**

## **Ordering Prerequisites**

This information is related to the Ethernet Ordering Only. If you require a SIP End Point or Horizon service, these are ordered separately. The Ethernet orders and captured requirements ensure compatibility of the Ethernet Service with SIP or Horizon, if required.

Any order submitted must be accompanied by a valid quote reference relating to the address you wish to order a service for.

All quotes are valid for 30 days. You must be approved for the Ethernet Sales and fulfil the Credit requirements.

Your Portal account must also have the following permission modules:-

- Ethernet Ordering
- Ethernet ordering IPDC
- Ethernet ordering Horizon

If you do not have access to these, please speak to your company account administrator. If your company administrator doesn't have access to these Global Permissions, they need to contact the Internal Account Management Team.

## **All other CES Variants - CRF**

All orders using a quote generated from the Pricing Tool must be ordered through the Gamma Portal.

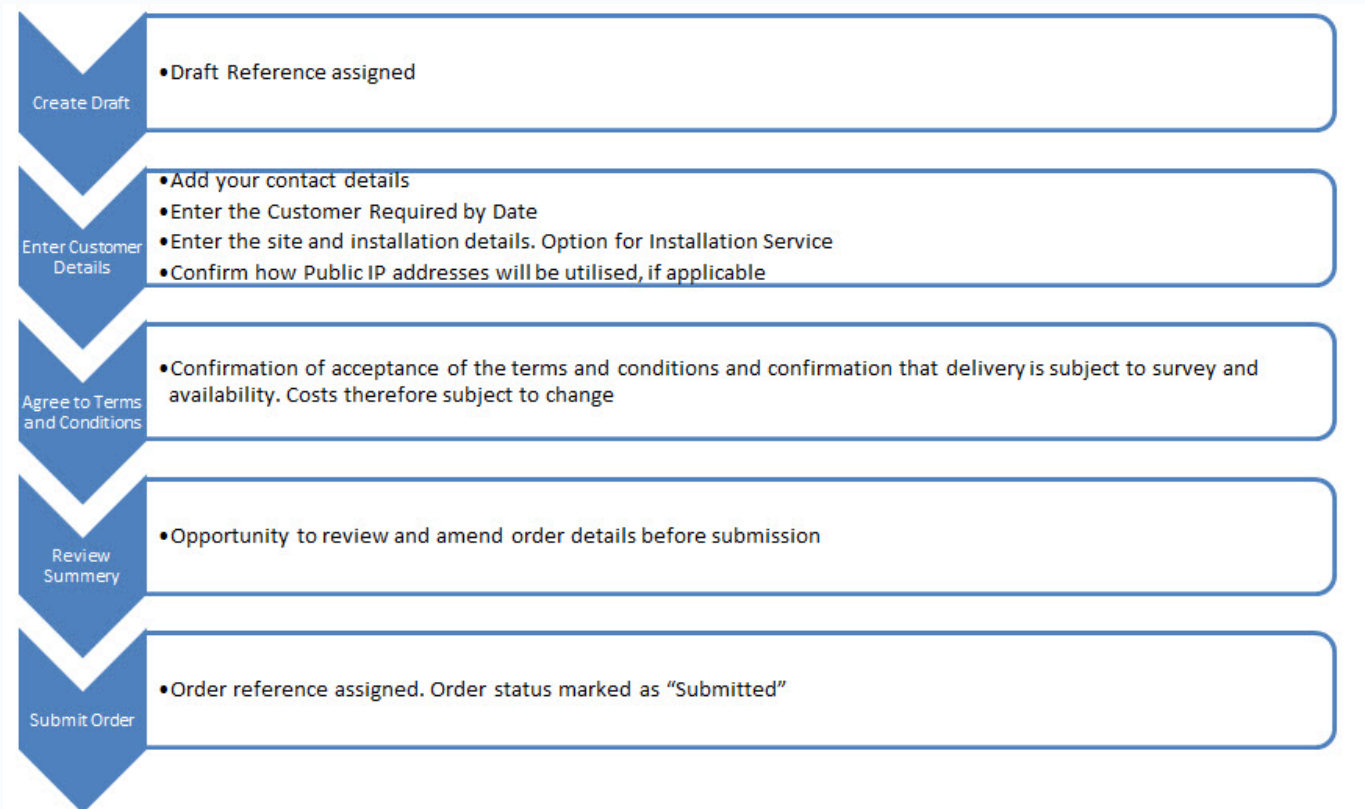
None standard orders and quotes must be ordered by CRF. To obtain the latest CRF, please email [ethernetorders@gamma.co.uk](mailto:ethernetorders@gamma.co.uk)

None standard orders cover the following scenarios:-

- Quotes created outside of the Pricing Tool
- Data Centre Connectivity
- Fibre Resilience & HSRP
- Requirement for /25 public IP Subnet
- Addition of xDSL back up to an existing Ethernet Service
- Other deployments which do not conform to the Service Definition

## Portal Ordering Overview

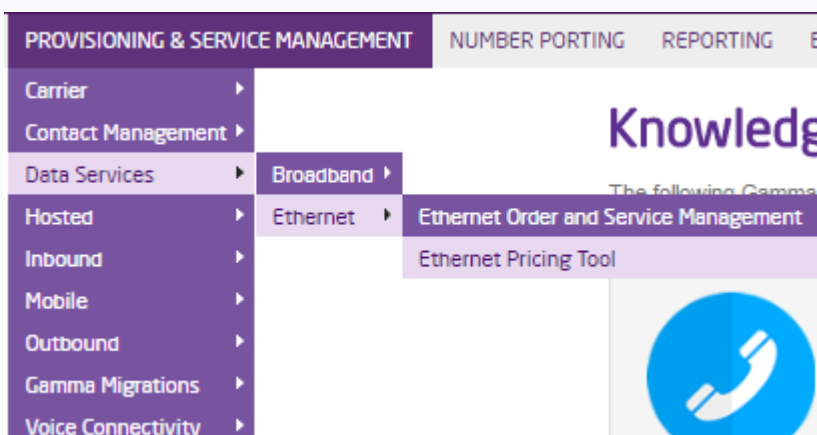
There are 5 phases to creating your order through the Gamma Portal



## Creating your order

### Step 1

To create a draft you need to select the Quote you wish to order against. You do this by starting in the Pricing Tool.



### Step 2

After you've entered the tool and accepted the terms you can access your quotes in two ways. Firstly you can press the Saved Quote Tab.

[Saved Quotes](#) [New Quote](#)

### Converged Ethernet Price Tool

Choose Product   Term and Price   Order

#### Ethernet Quote Builder

This tool provides quotes for our Ethernet Service. Quotes for 3 types of service can be provided:

- Internet Access
- IP Telephony over Ethernet - either IPDC or Horizon
- Internet Access and Voice (Converged)

Please use the customer site postcode, choose the products you would like a quote for and define what the solution needs to be.

Please note: we only provide a quote for the channel / subscriber rentals for the IP telephony component. Prices for porting, DDIs and additional services are not provided.

### Step 3

Or you can press the saved quotes button at the bottom of the page.


Please use the customer site postcode, choose the products you would like a quote for and define what the solution needs to be.

Please note: we only provide a quote for the channel / subscriber rentals for the IP telephony component. Prices for porting, DDIs and additional services are not provided.

### Customer Premise Details

Account

Please enter the Postcode for the end user premises and, optionally, the CLI.

Postcode:  

CLI:  

Please select a product

Service Type:

Clear Options

Add

Continue

### Search Recent Quotes

You can view your quote history by clicking on the 'Saved Quotes' tab at the top of the page. Quotes are valid for 30 days, after which time they will be deleted automatically.

[View Quotes](#)

## Step 4

You can search for quotes using your own reference, our reference, the postcode or from a date range.

[Saved Quotes](#) | [New Quotes](#)

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**Search Recent Quotes**

Your quotes have been added to your saved quotes list. The quote will be valid for 30 days.

You can download your quotes by selecting individual quotes and clicking the 'Download Selected' button below.

When you wish to place an order, please email your CAE reference to [iporders@gamma.co.uk](mailto:iporders@gamma.co.uk)

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Reseller Account:

Reseller Ref:  Gamma Ref:  Postcode:

From Date:  To Date:

Number of Results:

**Number Of Results: 10**

Gamma Ref	Quote Date	Raised By	Term (Months)	Site	Service Type	Bearer	Total Bandwidth (Mbps)	Voice Product	Total Install Charge	Total Monthly Charge	Select
CAE172405	20/09/2013 16:55:32	nhayman	12	G67 2BY	Managed Service	100Mb Fibre	10.0	Internet Access	£1,148	£339	<input type="checkbox"/>
CAE171108	19/09/2013 16:58:20	PaoloSimplicityLIVE	12	RG45 6AJ	Wires Only	100Mb Fibre	8.0	Internet Access	£1,148	£319	<input type="checkbox"/>
CAE171107	19/09/2013 16:58:20	PaoloSimplicityLIVE	36	RG45 6AJ	Wires Only	100Mb Fibre	8.0	Internet Access	£0	£314	<input type="checkbox"/>
CAE171106	19/09/2013 16:58:20	PaoloSimplicityLIVE	60	RG45 6AJ	Wires Only	100Mb Fibre	8.0	Internet Access	£0	£311	<input type="checkbox"/>
CAE171093	19/09/2013 16:54:03	pimbalzano	12	RG45 6AJ	Managed Service	100Mb Fibre	5.0	Internet Access	£1,148	£317	<input type="checkbox"/>

## Step 5

Select the quote you wish to order against and press view selected. You will be presented with further detail of the quote, including the option to "Create Order"

Gamma Ref	Quote Date	Raised By	Term (Months)	Site	Service Type	Bearer	Total Bandwidth (Mbps)	Voice Product	Total Install Charge	Total Monthly Charge	Select
CAE171093	19/09/2013 16:54:03	pimbalzano	12	RG45 6AJ	Managed Service	100Mb Fibre	5.0	Internet Access	£1,148	£317	<input checked="" type="checkbox"/>

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**Quote details for Gamma Ref: CAE171093**

<b>Date Created:</b> 19/09/2013 16:54:03	<b>Created By:</b> pimbalzano	<b>Gamma Ref:</b> CAE171093	<b>Reseller Ref:</b> testPaolo19Sept	<b>Hub:</b> London
<b>Service Type:</b> Managed Service	<b>Term:</b> 12	<b>Site:</b> RG45 6AJ	<b>CL:</b>	
<b>Router:</b> Cisco 1921	<b>Bearer:</b> FIBRE	<b>Internet Bandwidth:</b> 5	<b>Voice Bandwidth:</b> 0	<b>Total Throughput:</b> 5.0
<b>Product:</b> Internet Access	<b>Codec:</b> N/A	<b>Channels:</b> N/A	<b>Subscribers:</b> N/A	
<b>Voice Install Charge:</b> £0	<b>Circuit Install Charge:</b> £1,148	<b>Total Install Charge:</b> £1,148		
<b>Monthly Voice Rental:</b> £0	<b>Monthly Circuit Rental:</b> £317	<b>Total Monthly Charge:</b> £317		

## Step 6

Upon pressing "Create Order", you are presented with the following statement.

To proceed you must press "Yes". This will start the DRAFT ORDER process. Upon pressing yes, you will receive a notice telling you a draft has been created, providing you with the unique draft reference.

**Please Confirm** ✕

I/we hereby confirm that by accessing the portal to place orders with Gamma, I/we have the authority to enter into legally binding commitments on behalf of my/our employer.

Please note:

- If your SIP Trunking service is part of a IPDC Resilient build, IPHC or non-standard build, please contact [iporders@gamma.co.uk](mailto:iporders@gamma.co.uk) in order to place your SIP Trunking and Ethernet orders.
- the SIP Trunking service ordered via the order tool from the Gamma Portal will be provisioned to use a privately routed subnet to protect the amount of voice bandwidth available. If you require a publicly routed subnet, please order "Internet Access over Ethernet" instead.

Do you want to create a new draft order from this quote?

## Draft Order Structure

The Draft screen presents you with 3 key areas:

- The order summary
- The quote reference and associated service requirements
- The specific order details.

### Ethernet Circuit Order Details (Converged IPDC & Internet Access)

Ethernet Order Status and Circuit Price Summary	
Draft Order Status:	Draft
Draft Order Ref:	ORD00001443
Circuit Install Charge(£):	55.0
Monthly Circuit Rental(£):	346.0
Monthly IP Address Rental(£):	0.0

Quote Reference	
Channel Partner Quote Reference:	ergsergfsr
Gamma Quote Reference:	CAE362632
Draft Expires On:	06/06/2014

[Import New Quote](#)

Ethernet Product Details			
Product:	Converged IPDC & Internet Access	Internet Bandwidth (Mbps):	2
Service Type:	Managed Service	Voice Bandwidth (Mbps):	1
Length of Term (Months):	60	Codec:	G729
Total Bandwidth (Mbps):	3.0	Channels:	10

- Contact Details
- Additional Order Details
- Site Details
- Installation Details
- Public IP Subnet
- Terms and Conditions

[Ethernet Online Ordering Guidelines Help](#)

Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

Channel Partner Contact Details	
Channel Partner Account:	XXXX - Gamma Test 1 - 44000169
Channel Partner Forename*:	<input type="text" value="Paolo"/>
Channel Partner Surname*:	<input type="text" value="Imbalzano"/>
Channel Partner Email*:	<input type="text" value="pimbalzano@gammatelecom.co.uk"/>
Channel Partner Additional Email:	<input type="text"/>
Channel Partner Phone*:	<input type="text"/>
<a href="#">Copy</a>	
Technical Contact Forename*:	<input type="text"/>
Technical Contact Surname*:	<input type="text"/>
Technical Contact Email*:	<input type="text"/>

End User Details	
Site Contact Forename*:	<input type="text"/>
Site Contact Surname*:	<input type="text"/>
Site Contact Email*:	<input type="text"/>
Site Contact Phone*:	<input type="text"/>

If required, you can update your quote with a new quote reference should you customer requirements change. To do this, press "Import new quote". A box taking you through this process will be overlaid on your browser.

You must include the "CAE" prefix.

**Import a New Ethernet Quote** ✕

**⚠** You may update this order with a new Ethernet quote that meets the following criteria:

- The new quote is against the same Channel Partner account.
- The new quote is against the same end user site Postcode.
- The new quote is against the same end user CLI (if specified/required).

New Quote Reference:  ?

Import
Close

Press import. You will see the Draft updates

**Ethernet Order Status and Circuit Price Summary**

Order Status:	Draft <span style="float: right;">?</span>
Draft Order Ref:	ORD00000635 <span style="float: right;">?</span>
Circuit Install Charge(£):	1148.0 <span style="float: right;">?</span>
Monthly Circuit Rental(£):	317.0 <span style="float: right;">?</span>
Monthly IP Address Rental(£):	0.0 <span style="float: right;">?</span>

**Quote Reference**

Channel Partner Quote Reference:	testPaolo19Sept
Gamma Quote Reference:	CAE171093
Draft Expires On:	19/10/2013

Import New Quote

**Please Note** ✕

⚠ The new quote has been imported. Your draft order will now be saved and re-loaded.

**Ethernet Order Status and Circuit Price Summary**

Order Status:	Draft <span style="float: right;">?</span>
Draft Order Ref:	ORD00000635 <span style="float: right;">?</span>
Circuit Install Charge(£):	0.0 <span style="float: right;">?</span>
Monthly Circuit Rental(£):	311.0 <span style="float: right;">?</span>
Monthly IP Address Rental(£):	0.0 <span style="float: right;">?</span>

**Quote Reference**

Channel Partner Quote Reference:	testPaolo19Sept
Gamma Quote Reference:	CAE171092
Draft Expires On:	19/10/2013

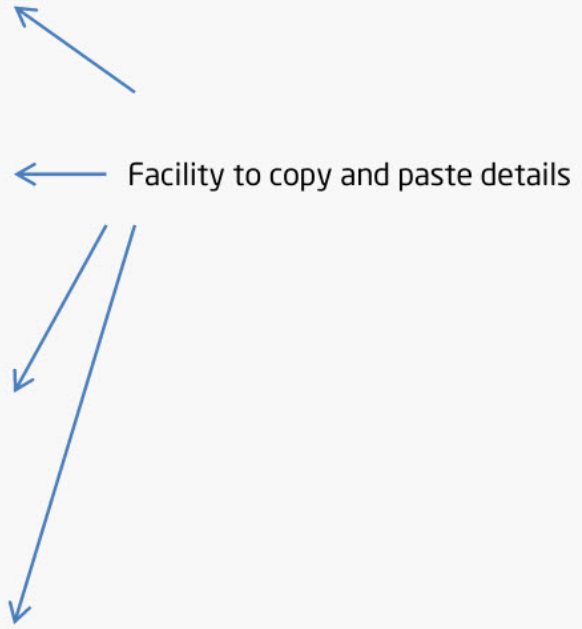
Import New Quote

## Enter Contact Details

Within this section you must enter the Channel Partner contact (the primary person to contact during the delivery), the Technical contact, Business hours contact, Out of hours contact and end user details. The contact details must be from within your own organisation and NOT the end customer.

Channel Partner Contact Details	
Channel Partner Account:	XXXX - Gamma Test 1 - 44000169
Channel Partner Forename*:	Brian
Channel Partner Surname*:	Storey
Channel Partner Email*:	Brian.Storey@gamma.co.uk
Channel Partner Additional Email:	
Channel Partner Phone*:	0333 240 3481
<a href="#">Paste</a>	
Technical Contact Forename*:	Brian
Technical Contact Surname*:	Storey
Technical Contact Email*:	Brian.Storey@gamma.co.uk
Technical Contact Phone:	0333 240 3481
<a href="#">Paste</a>	
Business Hours Contact Forename*:	Daytime
Business Hours Contact Surname*:	Alerts
Business Hours Contact Email*:	notifications@company.com
Business Hours Contact Phone*:	01234567890
<a href="#">Done</a>	
Out of Hours Contact Forename*:	Nighttime
Out of Hours Contact Surname*:	Alerts
Out of Hours Contact Email*:	notifications@company.com
Out of Hours Contact Phone:	01234567890
<a href="#">Paste</a>	

End User Details	
Site Contact Forename*:	End
Site Contact Surname*:	Customer
Site Contact Email*:	end.customer@company2.com
Site Contact Phone*:	09876543210



There are unsaved changes on this page.

As you progress you can save the modifications you make to the draft so if you need to, you can come back to the draft at a later time.

Out of Hours Contact Forename*:	Nighttime
Out of Hours Contact Surname*:	Alerts
Out of Hours Contact Email*:	notifications@company.com
Out of Hours Contact Phone:	01234567890
<a href="#">Paste</a>	

There are unsaved changes on this page.

<a href="#">Save as Draft</a>	<a href="#">Back</a>	<a href="#">Next</a>	<a href="#">Review and Submit</a>
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# Additional Order Details

You can add a new internal reference for your order which differs from your Internal Quote reference. You can also specify your desired delivery date.

**Contact Details** | **Additional Order Details** | **Site Details** | **Installation Details** | **Public IP Subnet** | **Terms and Conditions**

[Ethernet Online Ordering Guidelines-Help](#) **Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)**

**Basic Order Details**

Channel Partner Circuit Reference\*:

Channel Partner Quote Reference: testPaolo19Sept

Date Created: 24/09/2013 21:37:57

Created by: bstorey

**Basic Circuit Details**

Bearer: 100Mb Fibre

Bandwidth (Mbps): 5.0

**Delivery Date**

Customer Required Date\*:

**There are unsaved changes on this page.**

To enter you're required by date, just click in the field. A calendar will pop up allowing you to select a date. Note, the minimum lead times apply. Any date submitted here isn't a guarantee of delivery to this time

**Basic Order Details**

Channel Partner Circuit Reference\*:

Channel Partner Quote Reference:

Date Created:

Created by:

**September 2013**

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**Delivery Date**

Customer Required Date\*:

## Site Details

Any ambiguity or information saying "TBC" means we cannot proceed. The termination details must be explicit. For example:- 1st Floor, Comms Room. Cabinet 2. Shelf / position 5

This section captures crucial information about where precisely the service must terminate to at the end customer site. It is essential you are explicit here as this information directly affects the survey, availability and ultimately the point where the service is physically installed.

You must also specify any particular requirements which may prohibit engineers or planners carrying out their work. For example if there is a Landlord or requirement for Generic or Site Specific Risk and Method Statements

Contact Details	Additional Order Details	Site Details	Installation Details	Public IP Subnet	Terms and Conditions
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Ethernet Online Ordering Guidelines-Help Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

<b>Site Address</b>	<b>Access to Site Notes</b>
Type of Site*: <input type="text" value="Customer Site"/>	Hazard Notes, special Access requirements and any other information that may prove useful: <input type="text" value="Site Specific RAMS required."/>
End User Company Name*: <input type="text" value="Test Company"/>	
Building Name: <input type="text" value="New Business"/>	
Building Number*: <input type="text" value="1"/>	
Road Name*: <input type="text" value="High Street"/>	
Locality: <input type="text"/>	
Town*: <input type="text" value="Busy Town"/>	
County*: <input type="text" value="Berkshire"/>	
Postcode: <input type="text" value="RG45 6AJ"/>	
Floor*: <input type="text" value="1st"/>	
Room*: <input type="text" value="Comms Room"/>	
Rack Location - Number / Position*: <input type="text" value="Rack 1A. Shelf 4"/>	
<b>BTWE or ONEA reference</b>	
BTWE or ONEA reference (if fibre exists in the building): <input type="text"/>	
<b>Landlord Details</b>	
Has landlord consent been granted?*: <input type="text" value="Yes"/>	
Landlord's Forename*: <input type="text" value="Land"/>	
Landlord's Surname*: <input type="text" value="Owner"/>	
Landlord's Phone*: <input type="text" value="01234567890"/>	
Landlord's Email*: <input type="text" value="allthroughme@landowners.com"/>	

There are unsaved changes on this page.

## Horizon Specific Questions

If you have ordered your Ethernet Service as either Horizon Over Ethernet or Converged Horizon and Internet Access, we need to know how you want the horizon traffic to be presented in to your network.

We have two configurations:-

- Routed
- NAT

If you are unsure about how you wish for the service to be presented, please consult the technical teams who will be implementing the Horizon service in to your customer network before ordering.

If your requirements change after we've configured and shipped your router, we will only be able to apply the changes once the router is connected and a modification charge may apply.

**Ethernet Online Ordering Guidelines-Help** Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*: Select

Power supply required\*: Select

Is the termination area/comms room ready?\*: Select

Are there at least four 13 amp sockets available within 1 metre of the installation?\*: Select

**Chargeable Extras**

Do you want Gamma to install your router?\*: Yes

**Horizon Routing Details**

Routed/NAT \*: Select  
 Select  
 NAT  
 Routed

Save Changes Back Next Review and Submit

If you select NAT, you will then be asked if you want our router to act as the DHCP server and, manage the IP Leasing for the handset.

**Ethernet Online Ordering Guidelines-Help** Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*: Select

Power supply required\*: Select

Is the termination area/comms room ready?\*: Select

Are there at least four 13 amp sockets available within 1 metre of the installation?\*: Select

**Chargeable Extras**

Do you want Gamma to install your router?\*: Yes

**Horizon Routing Details**

Routed/NAT \*: NAT

Do you want your router to issue DHCP Leases? \*: Select  
 Select  
 Yes  
 No

Select whether you want your router to issue DHCP leases, or you want to manage your IP private addresses manually (e.g. manage them from firewall).

Save Changes Back Next Review and Submit

If your answer is "YES", you are then asked if you will accept the standard addresses we will

configure on our router. The standard range is 192.168.1.20 -> to 192.168.1.254

**Ethernet Online Ordering Guidelines-Help** Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*: Select

Power supply required\* \*: Select

Is the termination area/comms room ready?\*: Select

Are there at least four 13 amp sockets available within 1 metre of the installation?\*: Select

**Chargeable Extras**

Do you want Gamma to install your router?\*: Yes

**Horizon Routing Details**

Routed/NAT \*: NAT

Do you want your router to issue DHCP Leases? \*: Yes

Do you accept standard DHCP leases? \*: Select

Select Yes to use our standard range of IP addresses for DHCP leases. The standard range is 192.168.1.20 -> 192.168.1.254

Save Changes Back Next Review and Submit

If your answer is “No”, you are asked to specify which address range you would like from. It must comply with RFC1918. I.E. Addresses from within 10.0.0.0/8, 172.16.0.0/12 or 192.168.0.0/16.

**Ethernet Online Ordering Guidelines-Help** Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*: Select

Power supply required\* \*: Select

Is the termination area/comms room ready?\*: Select

Are there at least four 13 amp sockets available within 1 metre of the installation?\*: Select

**Chargeable Extras**

Do you want Gamma to install your router?\*: Yes

**Horizon Routing Details**

Routed/NAT \*: NAT

Do you want your router to issue DHCP Leases? \*: Yes

Do you accept standard DHCP leases? \*: No

Required DHCP Lease Address Range \*:

Please enter your required DHCP lease address range in the form a.b.c.d/x where a, b, c and d are between 0 and 255 and x is between 8 and 32. The range must be contained within one of the RFC1918 private address ranges (10.0.0.0/8, 172.16.0.0/12 and 192.168.0.0/16).

Save Changes Back Next Review and Submit

If you opt to not have our router issue the DCHP Leases, you are asked which RFC1918 subnet you would like.

**Ethernet Online Ordering Guidelines-Help** Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*: Select

Power supply required\* \*: Select

Is the termination area/comms room ready?\*: Select

Are there at least four 13 amp sockets available within 1 metre of the installation?\*: Select

**Chargeable Extras**

Do you want Gamma to install your router?\*: Yes

**Horizon Routing Details**

Routed/NAT \*: NAT

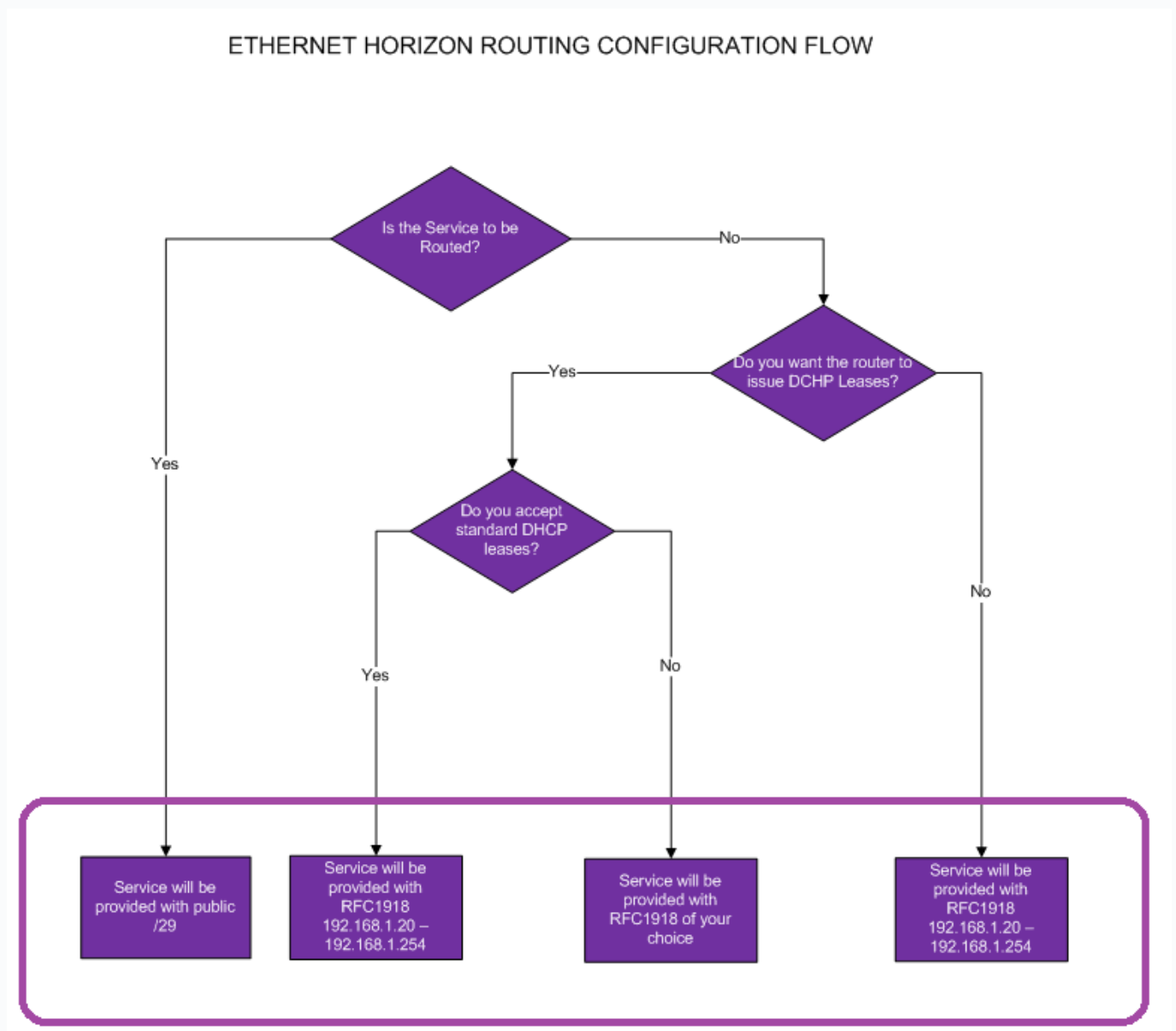
Do you want your router to issue DHCP Leases? \*: No

What LAN Subnet would you like us to NAT for? \*:

Please enter the IP subnet you would like to use to NAT for in the form a.b.c.d/x where a, b, c and d are between 0 and 255 and x is between 8 and 32. The range must be contained within one of the RFC1918 private address ranges (10.0.0.0/8, 172.16.0.0/12 and 192.168.0.0/16).

Save Changes Back Next Review and Submit

Process Flow:-



## Installation Details

This area captures how the service is to be installed and prompts for confirmation of essential requirements for an installation to take place. If the site isn't ready, it is important we know so we can plan accordingly.

Here you also have the opportunity to add the optional (chargeable) Router Installation Service.

Contact Details	Additional Order Details	Site Details	<b>Installation Details</b>	Public IP Subnet	Terms and Conditions
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Ethernet Online Ordering Guidelines-Help Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*:

Power supply required\*:

Is the termination area/comms room ready?\*:

Are there at least four 13 amp sockets available within 1 metre of the installation?\*:

**Extras**

Do you want Gamma to install your router?\*:

There are unsaved changes on this page.

Save as Draft
Back
Next
Review and Submit

Should you select the Router Installation Service, the additional charge will be added to the Order Summary section.

**Ethernet Circuit Order Details (Internet Access)**

<p><b>Ethernet Order Status and Circuit Price Summary</b></p> <p>Order Status: Draft</p> <p>Draft Order Ref: ORD00000635</p> <p>Circuit Install Charge(£): 0.0</p> <p>Monthly Circuit Rental(£): 311.0</p> <p>Monthly IP Address Rental(£): 0.0</p> <p><b>Onsite router installation(£): 250.0</b></p>	<p><b>Quote Reference</b></p> <p>Channel Partner Quote Reference: testPaolo19Sept</p> <p>Gamma Quote Reference: CAE171092</p> <p>Draft Expires On: 19/10/2013</p> <p><a href="#">Import New Quote</a></p>
<p><b>Ethernet Product Details</b></p> <p>Product: Internet Access</p> <p>Service Type: Managed Service</p> <p>Internet Bandwidth (Mbps): 5.0</p> <p>Length of Term (Months): 36</p>	

Contact Details	Additional Order Details	Site Details	<b>Installation Details</b>	Public IP Subnet	Terms and Conditions
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Ethernet Online Ordering Guidelines-Help Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**Installation Point Details**

How are NTE and Gamma Router to be installed?\*:

Power supply required\*:

Is the termination area/comms room ready?\*:

Are there at least four 13 amp sockets available within 1 metre of the installation?\*:

**Extras**

Do you want Gamma to install your router?\*:

## Public IP Subnet

Within this section you can specify your Public LAN requirements.

/29 and greater requires justification.

Orders requiring /25 & /24 must be ordered outside of the portal.

A /28 and greater comes with an additional monthly rental cost

The justification provided is not a guarantee the allocation will be provided. All justification and requests are subject to internal review.

Contact Details    Additional Order Details    Site Details    Installation Details    **Public IP Subnet**    Terms and Conditions

[Ethernet Online Ordering Guidelines-Help](#)      Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

**IP Address Request Details**

Public IP Addresses\*: /28 subnet (13 usable address)

**End User Legal Company Details**

Legal Organisation Name\*: Company Holdings

Description of Business: Broker and Investments

Website for End-User Organisation\*: www.finance.com

**Requested IP Usage Details**

Please provide equipment details for each requested IP address:

IP Address Reference	Reason for Request
1	Primary Mail Server
2	Secondary Mail Server
3	Lync Server
4	Web Server
5	Firewall
6	Lync Server

There are unsaved changes on this page.

Save as Draft    Back    Next    Review and Submit

## Terms and Conditions

Before you can proceed with order submission, the terms and conditions must be reviewed and agreed to.

Contact Details

Additional Order  
Details

Site Details

Installation Details

Public IP Subnet

Terms and  
Conditions

[Ethernet Online Ordering Guidelines-Help](#)

Please direct your enquiries to the Gamma Solutions Delivery team (0161 871 8711)

#### Terms and Conditions

This order is subject to the terms and conditions for the sale of Gamma Professional, Ethernet and/or IPDC services (as appropriate) which can be accessed on the Gamma portal and your supply contract with Gamma Telecom Ltd.

In case of a conflict between the terms and conditions for the sale of Gamma Professional, Ethernet and/or IPDC services and your supply contract the provisions of the former will apply.

By placing this order:

- I/We confirm to have read and accepted the Gamma [Ethernet Services Terms and Conditions](#), and understand that the use of Gamma's Ethernet services constitutes acceptance of the above.
- I/We acknowledge that IPDC pricing and incentives are governed by the relevant price list and incentive details for that product.
- I/We understand that this order is for an Ethernet circuit only and that I/We will place the IPDC order associated with this Ethernet circuit separately.
- I/We accept the above Ethernet charges and acknowledge that they are subject to survey and will be confirmed during the early stages of the order provisioning process as set out in the [Ethernet Services Terms and Conditions](#).

I/We confirm acceptance of the above: \*

Save Changes

Back

Next

Review and Submit

## Order Review

Before submitting your order you are presented with a single page which illustrates everything you have submitted. This reflects the information that will be submitted to Gamma.

### Ethernet Order Summary

Please review the information entered to ensure that it is correct. To make changes to the order press Back at the bottom of this page. To send the order to Gamma press Submit.

#### Order Details

##### Ethernet Order Status and Circuit Price Summary

Order Status:	Draft
Draft Order Ref:	ORD00000635
Circuit Install Charge(£):	0.0
Monthly Circuit Rental(£):	311.0
Monthly IP Address Rental(£):	12.0
Onsite router installation(£):	250.0

##### Quote Reference

Channel Partner Quote Reference:	testPaolo19Sept
Gamma Quote Reference:	CAE171092
Draft Expires On:	19/10/2013

##### Ethernet Product Details

Product:	Internet Access
Service Type:	Managed Service
Internet Bandwidth (Mbps):	5.0
Length of Term (Months):	36

#### Contact Details

You will receive one final prompt before you order is submitted

Out of Hours Contact Forename\*: Nighttime  
Out of Hours Contact Surname\*: Alerts  
Out of Hours Contact Email\*: notifications@company.com  
Out of Hours Contact Phone: 01234567890

**Additional Order Details**

**Basic Order Details**  
Channel Partner Circuit Reference\*: brianstorey\_demo  
Channel Partner Quote Reference: testPaolo19Sept  
Date Created: 24/09/2013 21:37:57  
Created by: bstorey

**Delivery Date**  
Customer Required Date\*: 12/11/2013

**Site Details**

**Site Address**  
Type of Site\*: Customer Site

**Access to Site Notes**  
Hazard Notes, special Access requirements and any other  
Site Specific RAMS required.

**Please Confirm**  
⚠ Are you sure you want to submit the order?  
Yes No

## Submit order

After confirming you wish to submit your order, you will receive a new notice providing essential information including the Order reference and a summary of the next steps.

The order reference is unique and will also become your service reference once your order has been delivered. It will be prefixed with the text “CES” followed by a series of numbers.

Upon order submission, your order will be passed to the Solutions Order Administration team to validate and progress your order.

They will either advise of our formal acceptance of your order or contact you with any queries we have within a 48 hour period.

You can track the high level progression of your order from within the Gamma Portal. Guidance on how to do this can be found on our Track an Existing Order section of the guide.

If you have any changes to make after your order has been submitted, you must contact us immediately. A failure to do so could result in delays, even cancellation charges if a new order needs to be placed with our supplier.